



Cannon Beach Academy Board Meeting Minutes

Meeting held via teleconference

Wednesday, November 17 · 6:00 – 7:00pm

Google Meet:: <https://meet.google.com/kaf-kswg-kth>

Backup, Dial in: 304-548-9035 PIN: 141579204#

Quorum/Individuals present: President of the Board Phillip Vincent, Vice President of the Board Sean Radway, Treasurer of the Board Barb Knopp, Secretary of the Board David DeBondt.

Staff: Interim Director Ryan Hull

Guests: Alec Holser

Approval of tonight's agenda - barb knopp motions, sean radway seconds, motion passes

Approval of previous meeting minutes - tabled

Review and approval of financials: barb knopp motions to table, sean radway seconds, motion passes

- P&L and Balance Sheet - sean radway motions, david debondt seconds, motion passes
- Expenditure report - david debondt motions, sean radway seconds, motion passes
- Journal Entries - david debondt motions, sean radway seconds, motion passes
- Petty Cash reconciliation - none to reconcile
- \$ transfer from money market to # 7328 - \$25,578.66, David debondt motions, sean radway seconds.
Motion passes
- \$ transfer from money market to # 5881 - \$31,023.81, david debondt motions, sean radway seconds.
Motion passes

Committee \ Director:

Finance Committee

- Status of the Audit - waiting on some documents to reconcile via Director Hull. So far the audit is moving forward and no major issues so far.

Director's Report

- Enrollment/ Nov. 2 - 49 , all staff, students and volunteers were able to be on site Nov. 2nd.
- Braxton Family - Noting the passing of Kobe Braxton and his father in a tragic car accident. The Academy notified the students and families. Seaside School District provided counselors for students to talk to. Students did an amazing job honoring Kobe and his family.
- Lamplighting Ceremony December 4th - CB academy is participating by singing a couple songs at the ceremony. 4 pm , december 4th. 2 5th grade students have been nominated to be a lamp-lighter.
- PTO 1st Meeting - Dawn Jay will be heading the committee. Conducted on Nov, 11th 2021. 13 students' families attended and all but 1 staff member made it. Lots of excitement and motivation.
- Fencing project - completed as of November 1st, 2021 and the grant evaluation will be sent to Cannon Beach Community Grant per the grant requirements.
- Starbase Camp Rilea 2021-22 - able to take 2 students. Will occur on Fridays in January and Feb 2022.

New Business

- Grant for NIFDI conference 2022- Director Hull wants to apply for grants to help get the teachers to the conferences. This conference helps teachers with the direct instruction programs.
- PPP Loan Forgiveness - 2 PPP loans. 1st loan was forgiven. 2nd loan looks promising that it will be forgiven, but nothing set in stone, but close to possible approval.
- Line of Credit Update - Just about approved. Barb Knopp needs minutes from the November meeting to give to the bank and the bylaw name change.
- Bylaw change (to reflect legal name of school - Vote to change the legal name of the school from Cannon Beach School to the Cannon Beach Academy in the bylaws. David DeBondt Moves, Barb Knopp seconds. Motion passes.

Old Business

- Evaluation for CB Community Grant - Will be submitted by Director Hull.
- Network for Good - We are set up and should have Donations coming our way.4 checks for \$31 each will be re-issued to the school.

Good of the order? Collection of the Canisters/donation jars. Barb suggests a parent possibly could help with the collection efforts.

Alec Holser introduces himself to the board.

Adjourned