



## Cannon Beach Academy Board Meeting Minutes

**Meeting held via teleconference**

**Wednesday, October 20 · 6:00 – 7:00pm**

**Google Meet joining info**

**Video call link: <https://meet.google.com/kaf-kswg-kth>**

**Or dial: (US) +1 304-548-9035 PIN: 141579204#**

**Quorum - Board members - Phil Vincent, Barb Knop, Sean Radway, David DeBondt**

**Faculty - Director Ryan Hull**

**Approval of tonight's agenda - Sean moves with an addition of an executive session at the end of the meeting today. Barb seconds. Approved with changes**

**Review/approval of financials:**

- P&L and Balance Sheet - David moves that the board has reviewed and is approving the P&L and Balance sheet for september. Sean seconds. Approved.
- Expenditure report - david motions that the board has reviewed and approves the september expenditure report. Sean seconds the motion. Approved.
- Journal Entries - sean motions, david seconds. approved
- Petty Cash reconciliation - no reconciliation needed
- \$ transfer from money market to # 7328 for \$30,924.84 - sean moves, david seconds. approved
- \$ transfer from money market to # 5881 for \$21,432.13 - sean moves, david seconds. approved

**Committee \ Director: Updates**

**Director Search update - Sean sent out an email with a second draft of the director search. Follow on executive session for personnel.**

**Director's Report**

- Enrollment - as of 10/19/2021 K- 15 students., 1-2- 17 students., 3-4-5 - 17 students. 49 total.
- New Volunteer - Will be helping with 2nd recess. Will also will be taking the responsibilities of PE as well. Frees up Spec Ed for an additional 30 minutes and allow more admin time for Mr. Hull. Amanda Austerhouse (name to be edited).
- Trunk or Treat - Friday the 29th. 2-3 PM at the school. 14 parents have signed up to donate.
- After school clubs - 6 students have signed up for the "Oh Bob competition". Read's 16 books, work on it, and then they compete later in the year, for 3-4-5 students. Dungeons and Dragons club will also start as well. School Fundraiser starts tomorrow as well.

**New Business.**

**None**

## Old Business

- Fundraising consultant - Stated that she has completed her part of the plan. The product that has been produced is what she was hired for. She completed the email blast and the plan for fundraising. She stated that after that, Amy was coordinating the rest of the effort from that point on. More to follow from Mr. Hull.
- Line of credit for CD at Columbia Bank - Approved at last meeting, Barb has submitted documents for processing and it is being processed.
- Network for Good- received correspondence and we will follow up with official mailed correspondence.

Good of the order? - **signature update for the Columbia bank accounts.**

Adjourn - **18:44**